

# Outpatient Psychotherapist

## Oregon Mental Health Services, LLC

**JOB TITLE:** Outpatient Psychotherapist

**DEPARTMENT:** Outpatient Services

**SUPERVISOR:** Mary Sella, LCSW

### GENERAL JOB DESCRIPTION

As an Outpatient Psychotherapist, clinicians are responsible for providing quality mental health services to children, adolescents, adults and their families in a clinical and/or school based setting. Services are provided using evidenced based interventions and applied through a variety of theoretical modalities.

### MAJOR DUTIES AND RESPONSIBILITIES

- \* Provides quality outpatient services in a clinical and/or school based setting;
- \* Works and collaborates effectively with/between parents and other community supports;
- \* Functions within legal and professional licensing standards;
- \* Maintains state licensure through participation/completion of Continuing Education Credits in accordance with DSPS requirements;
- \* Complies with Company policies, procedures and initiatives as set forth in the Employee Handbook;
- \* Timely and accurate completion of all required paperwork and documentation in accordance with clinic policies and procedures;
- \* Participation in staff meetings, supervision, collaboration and in-service training as requested by management;
- \* Provides shared crisis intervention services to OMHS clients on a rotation basis;
- \* Other duties as assigned by management.

### MINOR DUTIES AND RESPONSIBILITIES

- \* Maintain upkeep and professional appearance of personal/shared workspace.

### QUALIFICATIONS FOR THE JOB

### *Education:*

\* Successful completion of graduate level course work from an accredited college or university in any of the following tracks: LCSW, LMFT and LPC.

### *Experience:*

\* Licensed and in good standing through the State of Wisconsin Department of Safety and Professional Services;

\* Successful completion of post graduate hours and supervision as required by DSPS.

### *Other:*

\* Ability to maintain positive, open and supportive working relationships;

\* Ability to work independently;

\* Presents himself/herself in a professional manner at all times;

\* Ability to monitor and manage own emotions when with clients;

\* Ability to observe and respect confidentiality, both on the job and in the community with regard to clients and staff;

\* Demonstrates initiative, sound judgment and problem solving skills;

\* Demonstrates ability to manage high conflict situations and apply critical thinking skills to a variety of practical and emergent situations;

\* Use of standard office equipment;

\* Successful completion of a personal background check;

\* Ability to travel as needed for work using personal vehicle;

\* Maintain a valid Wisconsin driver's license, automobile insurance and an acceptable driving record (acceptable to OMHS, LLC.);

## **KEY COMPETENCIES**

\* Mastery of a body of professional knowledge in psychotherapy;

\* Understanding of systems thinking and how it applies to serving client needs;

\* Skills in psychotherapy, case management, crisis intervention and group work;

\* Strong interpersonal and human relations skills;

\* Adaptable to changing situations, environments and tasks;

\* Understanding of State & Federal laws and regulations concerning the Health Insurance Portability and Accountability Act (HIPPA).

## **PHYSICAL REQUIREMENTS**

\* Ability to lift up to 10lbs;

\* Ability to sit for extended periods throughout the day.

**Signature Approved By:** \_\_\_\_\_

**Date Approved:** \_\_\_\_\_

**Date Last Reviewed:** \_\_\_\_\_

**Last Reviewed By:** \_\_\_\_\_